6.2 STRATEGY Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/perspective/development plan etc.

Response:

Activities that are carried out in accordance with the strategic plan:

The creation and expansion of infrastructure to accommodate the institution's future needs is one of the focal points of the perspective plan. The following list includes some of the most significant infrastructure improvements related to the institutional viewpoint plan.

As is well known, the mobilization of financial resources is essential for the development of an institution.

In order to comply with this Strategic Plan, the College authority and Staff combinedly approached various government and non-governmental agencies and was awarded the following grants during thelast 5-year:

1. The College received a UGC grant of Rupees 1.45 crores.

2. The College received the RashtriyaUchchataraShikshya Abhiyan (RUSA) Grant ofRs. 2.0 crores for new construction& renovation.

A Project Monitoring Unit was constituted where representatives from the faculty members, office staff, Students' Union were incorporated.

3.The institution received SPA grant of Rs. 3crore.A Construction Committee was constituted soon after the sanctions of the grant.

4. The institution receive MPLAD fund of Rs 10 lakh.A Construction Committee was constituted soon after the sanctions of the grant.
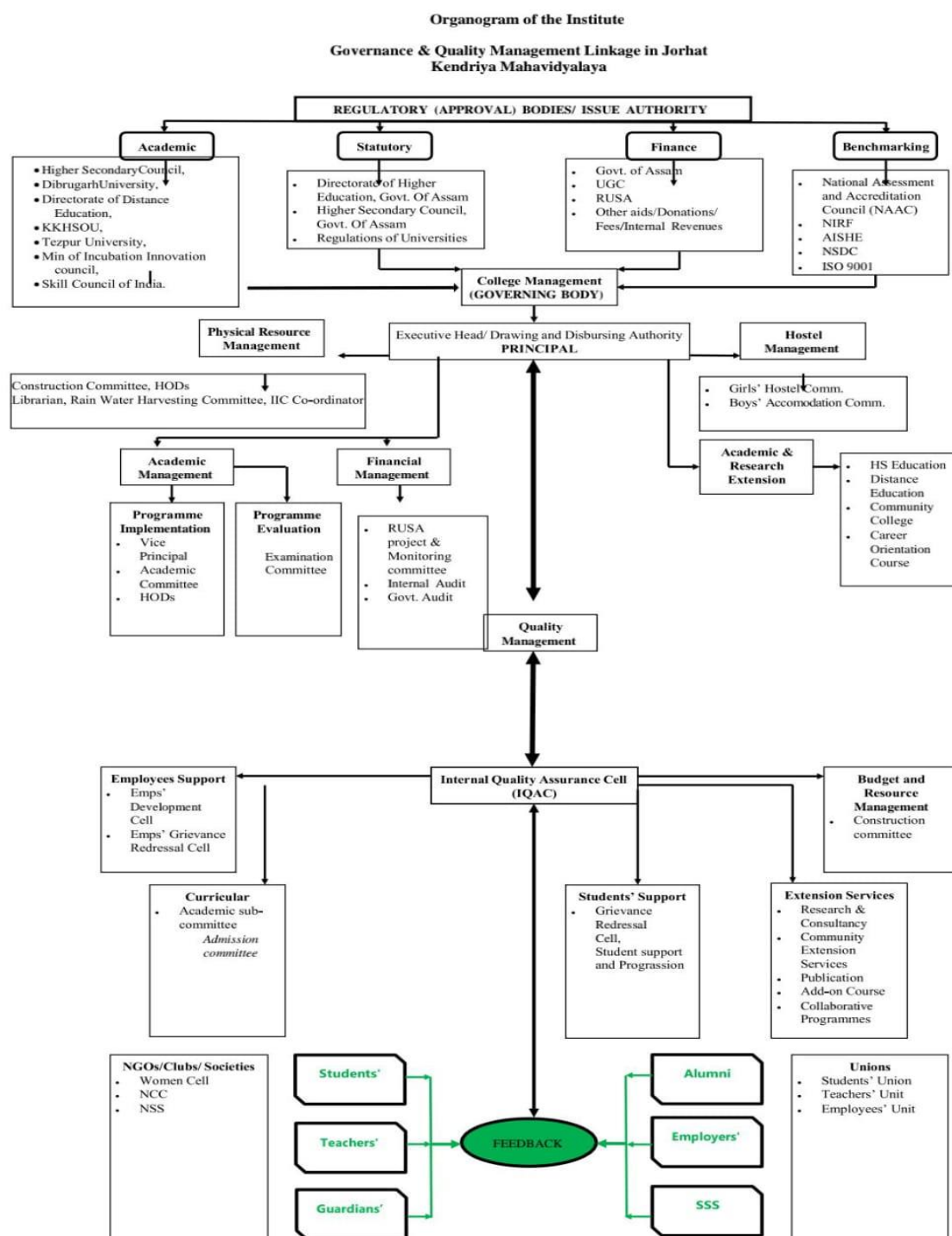
5. College Development Fund of Rs77.81 Lakh

This entire fund was meaningfully utilized through the construction, extensive renovation, and purchase of the following
- New Administrative Building, Library Building& class Room Building (SPA Grant)
- Classrooms and Conference Hall (UGC grant)
- Women Hostel & Class Rooms (UGC Grant)
- New Class Rooms, computer Lab, Library Books & Renovation of the auditorium (RUSA-2.0)
- Car Parking, Canteen &Rain water harvesting (MPLAD Fund)
- Purchasing of Land, Roads&Drainage Development, Construction of Culvert, Botanical Garden, Plantation, Earth filling, Construction of Green

House,Construction of Vermi Compost Unit, Students Common Room, Students Recreation Centre, Construction of Students' Toilet, Rain Water HarvestingSystem, LED bulb repairing centre etc.(College Development Fund)

The institution functions through a well-structured administrative set-up guided and supported by statutory bodies and non-statutory bodies.

The organogram of the Institution-

Organogram of the Institute

Governance & Quality Management Linkage in Jorhat Kendriya Mahavidyalaya

The organizational structure of the college is in two aspects:
 (a) Administrative organization structure.
 (b) Academic administrative structure.

Administrative organizational structure:

Governing Body

The Governing Body as per the Constitution of the college has 13 members in all. It is headed by a President, a prominent person from the educational field. The principal is the member secretary of the Governing Body while there are two nominees from the Vice-Chancellor of Dibrugarh University, Vice Principal & Librarian of the College is Ex -officio member, one donor member,two teacher representative, onenon-teaching staff representative, twoguardian representatives, Local MLA as special invitee.

Academic administrative structure:
- The principal forms the nucleus of the administration as the final authority in all financial matters.
- The Vice-principal& Associate Academic Vice-principal, as the monitor of all academic affairs
- The Academic committee(ISMC) consisted of the IQAC coordinator and heads of the departments and Academic observers are directly under the principal relating to the academic development of the college.
- All the academic and administrative bodies have their allotted responsibilities.

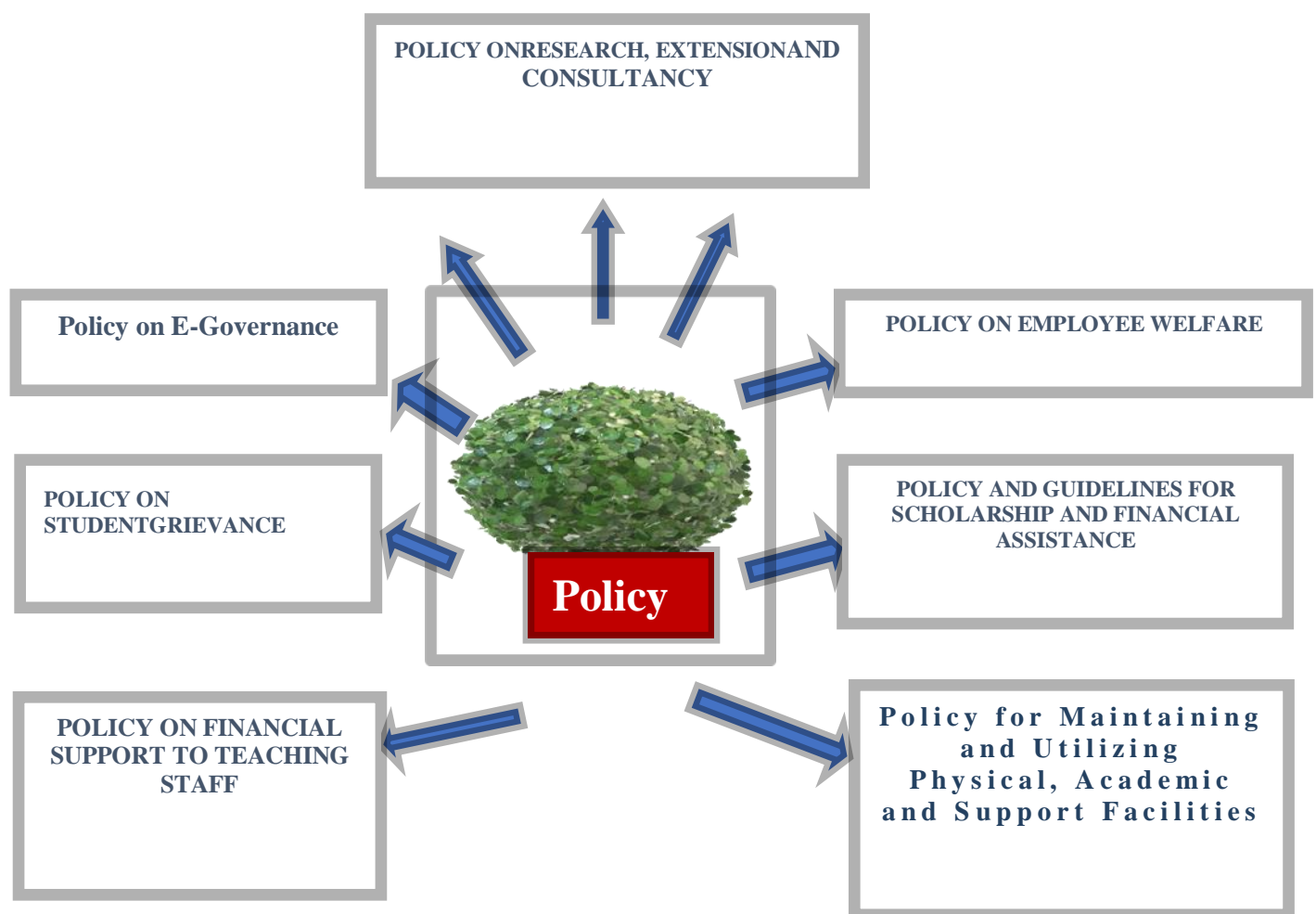### The Purposes of Different Organs:

The administration and the institution's head uphold a decentralized approach to responsibility sharing among the several organizations the authority has established. For the proper and effective operation of the college, the following groups are organized under the convenorship of teachers:
- Internal Quality Assurance Cell (IQAC)
- NAAC Committee
- Academic committee
- Internal Semester Monitoring Committee(ISMC)
- Parent- Teacher Association.
- Student Union
- Planning Board
- Finance Committee
- Construction Committee
- Purchase Committee
- Hostel Committee
- Library Committee
- Campus Development Committee
- Admission committee

- Career Counselling and Guidance Cell
- Grievance Redressal Cell
- Discipline Committee
- Website Committee
- Research and Development Committee
- Science And Technology Forum
- Anti-ragging and Anti Sexual Harassment Cell
- Alumni Association
- Women Cell
- Publication Cell
- Canteen Committee.
- Model Village Adoption Committee

Policies

Policies, Service Rules and Procedures Well-defined quality policies on different areas /functional domains like curriculum development, teaching-learning, examination, admission, HR, research, consultancy etc. drives to achieve sustained growth.

POLICY ONRESEARCH, EXTENSIONAND CONSULTANCY

Policy on E-Governance		POLICY ON EMPLOYEE WELFARE
POLICY ON STUDENTGRIEVANCE	**Policy**	POLICY AND GUIDELINES FOR SCHOLARSHIP AND FINANCIAL ASSISTANCE
POLICY ON FINANCIAL SUPPORT TO TEACHING STAFF		Policy for Maintaining and Utilizing Physical, Academic and Support Facilities

Appointment Procedure

Every appointment is done in accordance with the Department of Higher Education's regulations, Govt. of Assam which are based on the UGC's recommendations for the appointment of teaching and non-teaching staffs at colleges. After receiving GB's consent, the principal publishes the advertisement in the top newspapers. The college's GB is tasked with carrying out the interview procedure, and the DHE, Assam approves the ultimate selection based on the GB's recommendation.

Service Rule

College follows the service rules and conditions laid down by the Department of Higher Education, Govt of Assam.

Procedure for Promotion

All promotions are done in accordance with the DHE, Government of Assam's norms and regulations which are based on the UGC guidelines. The IQAC of the College organizes an orientation workshop to inform the faculty about the API regulations that are periodically issued. The IQAC calculate and verify the API scores of the faculties for promotion.